

Q&A: Logging into the Student Administration (SA) System with Your NetID

(Effective 08/09/2013)

Q: What is the change and who is affected by it?

A: Effective August 9, 2013, **students, instructors and advisors** who currently log into the PeopleSoft SA System with their 7-digit numeric ID will log in with their alpha-numeric **NetID** and **NetID password**.

Q: Who is not affected by this change?

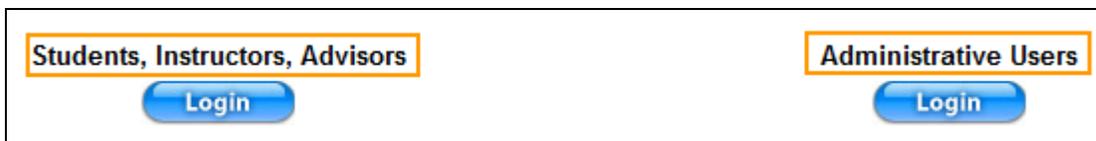
A: **Administrative users** who currently log into the SA System with their alpha ID in all CAPS (FIRSTINITIALLASTNAME) will continue to log in that way. No change.

Q: What **URL** do I use to log into the SA System?

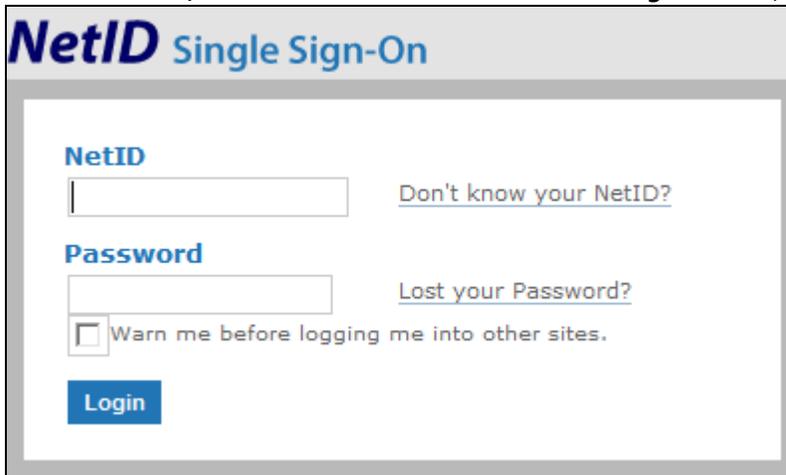
A: <http://www.studentadmin.uconn.edu> **All end users** and **all UConn departmental website links** should point to this page.

Important! If you currently have a Favorite or Bookmark set for the SA System login page, **reset it**.

At <http://www.studentadmin.uconn.edu> a **landing page** displays as pictured below:



When **students, instructors and advisors** click their **Login** button, the **NetID Single Sign-On** page displays.



When **administrative** users click their **Login** button, the **SA System login page** displays. No change.



Tip! Use the **Student Administration** link at <http://go.uconn.edu/> to access the SA System landing page:



Faculty and Staff can use the Student Administration link on the <http://uconn.edu/facultystaff/> page.



Q: What if I don't know or **forget my password** for logging into the SA System?

A: **Students, instructors and advisors** must retrieve or update their **NetID password**. Click the **Lost your Password?** link on the **NetID Single-Sign-On** page, or access the NetID home page, <https://netid.uconn.edu/NetIDHome/> to retrieve or reset their password.

Tip! Set up **secondary contact** information for your NetID. Provide a second email address and/or a cell phone number, so you will be able to change your NetID password online without assistance.

A: **Administrative** users continue to reset their **SA System password**. Click the **Forgot your password?** link on the **SA System login page**. No change.

Q: Once I log into the SA System, has anything changed in the way I navigate or search for records?

A: No. Everything you currently know about or do within the SA System remains the same.

Q: Who do I contact for **assistance**?

A: The UITs Help Center at **860-486-4357** or email helpcenter@uconn.edu.

Q: Will administrative users ever log into the SA System with their NetID?

A: Yes, down the road. We'll keep you posted.

Q: What if I was charged a **late fee** by the Bursar's Office?

A: Fee bills were due August 1, 2013, prior to the student log in change effective August 9th. If a student wishes to appeal the \$50 late fee applied on August 12th, they may do so at: <http://www.bursar.uconn.edu/forms.html>