


## Campus Community & Student Records Version 9.0 Administrative User Quick Reference Guide

Information	Navigation
<b>UC Search Match</b>	<b>Campus Community -&gt; Personal Information (Student) -&gt; UC Search Match</b> <b>Curriculum and Management -&gt; Instructor/Advisor Information -&gt; UC Search Match</b> <b>Records and Enrollment -&gt; Career and Program Information -&gt; UC Search Match</b> <b>Records and Enrollment -&gt; Enroll Students -&gt; UC Search Match</b> <b>Student Admissions -&gt; Application Maintenance -&gt; UC Search Match</b> <b>Student Financials -&gt; UC Search Match</b> <b>Student Recruiting -&gt; Maintain Prospects -&gt; UC Search Match</b>
<b>A</b>	
<b>Academic Load (Actual)</b>	<b>Records and Enrollment -&gt; Student Term Information -&gt; Term Activate a Student -&gt; Term Activation page</b>
<b>Academic Standing</b>	<b>Records and Enrollment -&gt; Student Term Information -&gt; Term History -&gt; Academic Standing page</b>
<b>Adding Classes</b>	<b>Records and Enrollment -&gt; Enroll Students -&gt; Enrollment Request -&gt; Add a New Value</b>
<b>Add/Update a Person</b>	<b>Campus Community -&gt; Personal Information (Student) -&gt; Add/Update a Person</b>
<b>Addresses (also UC Search Match)</b>	<b>Campus Community -&gt; Personal Information (Student) -&gt; Biographical (Student) -&gt; Addresses/Phones -&gt; Addresses</b> <b>Campus Community -&gt; Personal Information -&gt; Address Search</b>
<b>Admit Term (also UC Search Match)</b>	<b>Records and Enrollment -&gt; Career and Program Information -&gt; Student Program/Plan</b>
<b>Advisees by Advisor Report</b>	<b>UC Student Records -&gt; UC Manage Academic Reports -&gt; Advisees by Advisor</b>
<b>Advisement Report</b>	<b>Academic Advisement -&gt; Student Advisement -&gt; Request Advisement Report</b>
<b>Advisement Report 'What-If'</b>	<b>Academic Advisement -&gt; Student Advisement -&gt; Create What-If Scenario</b>
<b>Advisor</b>	<b>Records and Enrollment -&gt; Student Background Information -&gt; Student Advisor</b>

<b>Information</b>	<b>Navigation</b>
<b>Appointment, Enrollment</b>	<b>Records and Enrollment -&gt; Term Processing -&gt; Appointments -&gt; Student Enrollment Appointment</b>
<b>Athletic Participation</b>	<b>Campus Community -&gt; Personal Information (Student) -&gt; Participation Data (Student) -&gt; Athletic Participation</b>
<b>B-C</b>	
<b>Biographical Data</b>	<b>Campus Community -&gt; Personal Information (Student) -&gt; Add/Update a Person</b>
<b>Birth Date (also UC Search Match)</b>	<b>Campus Community -&gt; Personal Information (Student) -&gt; Add/Update a Person -&gt; Biographical Details page</b>
<b>Campus (also UC Search Match)</b>	<b>Records and Enrollment -&gt; Career and Program Information -&gt; Student Program/Plan</b>
<b>Career, Student (also UC Search Match)</b>	<b>Records and Enrollment -&gt; Career and Program Information -&gt; Student Career</b>
<b>Catalog Search</b>	<b>Curriculum Management -&gt; Course Catalog -&gt; Catalog Search Records and Enrollment -&gt; Enroll Students -&gt; Search in Catalog</b>
<b>Catalog Summary</b>	<b>Curriculum Management -&gt; Course Catalog -&gt; Catalog Summary</b>
<b>Citizenship</b>	<b>Campus Community -&gt; Personal Information (Student) -&gt; Identification (Student) -&gt; Citizenship and Passport Data</b>
<b>Class Requisites (also Catalog Search)</b>	<b>Curriculum Management -&gt; Schedule of Classes -&gt; Adjust Class Associations -&gt; Class Requisites</b>
<b>Class Roster</b>	<b>Curriculum Management -&gt; Class Roster -&gt; Class Roster</b>
<b>Class Search</b>	<b>Curriculum Management -&gt; Schedule of Classes -&gt; Class Search Records and Enrollment -&gt; Enroll Students -&gt; Search for Classes</b>
<b>Class Sections (also Class Search)</b>	<b>Curriculum Management -&gt; Schedule of Classes -&gt; Update Sections of a Class</b>
<b>Class Times (also Class Search)</b>	<b>Curriculum Management -&gt; Schedule of Classes -&gt; Schedule Class Meetings -&gt; Meetings</b>

<b>Information</b>	<b>Navigation</b>
<b>Consent Requirements (also Class Search)</b>	<b>Curriculum Management -&gt; Schedule of Classes -&gt; Schedule Class Meetings -&gt; Enrollment Cntrl</b>
<b>D-E</b>	
<b>Degree, Student (Confer Date)</b>	<b>Records and Enrollment -&gt; Graduation -&gt; Student Degrees Records and Enrollment -&gt; Career and Program Information -&gt; Student Program/Plan -&gt; Student Degrees page</b>
<b>Drop Date</b>	<b>Records and Enrollment -&gt; Enroll Students -&gt; Enrollment -&gt; Student Enrollment 2</b>
<b>Dropping Classes</b>	<b>Records and Enrollment -&gt; Enroll Students -&gt; Enrollment Request -&gt; Add a New Value</b>
<b>Eligible to Enroll</b>	<b>Records and Enrollment -&gt; Student Term Information -&gt; Term Activate a Student -&gt; Term Activation</b>
<b>Email (also UC Search Match)</b>	<b>Campus Community -&gt; Personal Information (Student) -&gt; Biographical (Student) -&gt; Addresses/Phones -&gt; Electronic Addresses</b>
<b>Emergency Contacts</b>	<b>Campus Community -&gt; Personal Information (Student) -&gt; Biographical (Student) -&gt; Emergency Contacts</b>
<b>Enrollment Request Search</b>	<b>Records and Enrollment -&gt; Enroll Students -&gt; Enrollment Request Search</b>
<b>Enrollment Summary (Student Study List)</b>	<b>Records and Enrollment -&gt; Enrollment Summaries -&gt; Enrollment Summary</b>
<b>Ethnicity</b>	<b>Campus Community -&gt; Personal Information (Student) -&gt; Biographical (Student) -&gt; Personal Attributes -&gt; Ethnicity</b>
<b>External System ID (NetID, PID)</b>	<b>Campus Community -&gt; Personal Information (Student) -&gt; Identification (Student) -&gt; External System ID</b>
<b>G</b>	
<b>GPA Cumulative (or run Transcript)</b>	<b>Records and Enrollment -&gt; Student Term Information -&gt; Term History -&gt; Cumulative Statistics</b>
<b>GPA Current/Term (or run Transcript)</b>	<b>Records and Enrollment -&gt; Student Term Information -&gt; Term History -&gt; Term Statistics UC Student Records -&gt; UC Manage Academic Records -&gt; Term GPA</b>
<b>Grades</b>	<b>Records and Enrollment -&gt; Student Term Information -&gt; Student Grades</b>

<b>Information</b>	<b>Navigation</b>
<b>Graduate Assistantship Info</b>	<b>UC Student Records -&gt; UC Manage Academic Use -&gt; UC Graduate Assistant</b>
<b>GA Percent Employed</b>	<b>UC Student Records -&gt; UC Manage Academic Inquire -&gt; Grad Asst HR Txn History</b>
<b>GA Salary Level</b>	<b>Records and Enrollment -&gt; Enroll Students -&gt; Student Milestones</b>
<b>Groups, Student</b>	<b>Records and Enrollment -&gt; Career and Program Information -&gt; Student Groups</b>
<b>H-N</b>	
<b>High School Subjects and Language Requirements</b>	<b>Records and Enrollment -&gt; Transfer Credit Evaluation -&gt; External Education</b>
<b>High School Summary</b>	<b>UC Student Records -&gt; UC Track Student Careers -&gt; UC Track Stdnt Career Reports -&gt; High School Summary Page</b>
<b>Honors and Awards</b>	<b>Campus Community -&gt; Graduation -&gt; Honors and Awards</b>
<b>ID, External Systems</b>	<b>Campus Community -&gt; Personal Information (Student) -&gt; Identification (Student) -&gt; External System ID</b>
<b>Instruction Mode</b>	<b>Curriculum Management -&gt; Schedule of Classes -&gt; Maintain Schedule of Classes -&gt; Basic Data</b>
<b>Instructor Schedule</b>	<b>Curriculum Management -&gt; Instructor/Advisor Information &gt; Instructor Schedule</b>
<b>Milestones, Student</b>	<b>Records and Enrollment -&gt; Enroll Students -&gt; Student Milestones</b>
<b>NetID</b>	<b>Campus Community -&gt; Personal Information (Student) -&gt; Identification (Student) -&gt; External System ID</b>
<b>P-Q</b>	
<b>Password Change</b>	<b>Change My Password</b>
<b>Password Help Setup</b>	<b>My System Profile -&gt; Click <a href="#">Change or set up forgotten password help</a> link</b>
<b>Permissions, Class</b>	<b>Records and Enrollment -&gt; Term Processing -&gt; Class Permissions -&gt; Class Permissions</b>
<b>Phone (also UC Search Match)</b>	<b>Campus Community -&gt; Personal Information (Student) -&gt; Biographical (Student) -&gt; Addresses/Phones -&gt; Phones</b>
<b>Plan (Major, Minor) (also UC Search Match)</b>	<b>Records and Enrollment -&gt; Career and Program Information -&gt; Student Program/Plan -&gt; Student Plan</b>

<b>Information</b>	<b>Navigation</b>
<b>Program (School or College) (also UC Search Match)</b>	<b>Records and Enrollment -&gt; Career and Program Information -&gt; Student Program/Plan -&gt; Student Program</b>
<b>Program/Plan Report for Current Students</b>	<b>UC Student Records -&gt; UC Track Student Careers -&gt; UC Track Stdnt Career Reports -&gt; Students by Plan</b>
<b>Quick Admit</b>	<b>Records and Enrollment -&gt; Enroll Students -&gt; Quick Admit a Student</b>
<b>Quick Enroll</b>	<b>Records and Enrollment -&gt; Enroll Students -&gt; Quick Enroll a Student</b>
<b>R</b>	
<b>Report Manager</b>	<b>Reporting Tools -&gt; Report Manager</b>
<b>Reserved Seats</b>	<b>Curriculum Management -&gt; Schedule of Classes -&gt; Maintain Schedule of Classes -&gt; Reserve Cap</b>
<b>Residency Status</b>	<b>Campus Community -&gt; Personal Information (Student) -&gt; Identification (Student) -&gt; Residency Data -&gt; Residency Official 1</b>
<b>S</b>	
<b>Searching for a Student</b>	<b>Campus Community -&gt; Personal Information (Student) -&gt; UC Search Match Curriculum and Management -&gt; Instructor/Advisor Information -&gt; UC Search Match Records and Enrollment -&gt; Career and Program Information -&gt; UC Search Match Records and Enrollment-&gt; Enroll Students-&gt; UC Search Match Student Admissions -&gt; Application Maintenance -&gt; UC Search Match Student Financials -&gt; UC Search Match Student Recruiting -&gt; Maintain Prospects -&gt;UC Search Match</b>
<b>Service Indicators (Holds)</b>	<b>Campus Community -&gt; Service Indicators (Student) -&gt; Service Indicator Data Campus Community -&gt; Service Indicators (Student) -&gt; Active Service Indicators</b>
	
<b>Service Indicator Audits</b>	<b>Campus Community -&gt; Service Indicators (Student) -&gt; Service Indicator Audits</b>
<b>Student Schedule</b>	<b>Records and Enrollment -&gt; Enrollment Summaries -&gt; Enrollment Summary</b>

<b>Information</b>	<b>Navigation</b>
<b>Student Services Center (coming attraction)</b>	<b>Campus Community -&gt; Student Services Center -&gt; Student Services Ctr (Student)</b>
<b>Student Status (also UC Search Match)</b>	<b>Records and Enrollment -&gt; Career and Program Information -&gt; Student Program/Plan -&gt; Student Program</b>
<b>Swapping Classes</b>	<b>Records and Enrollment -&gt; Enroll Students -&gt; Enrollment Request -&gt; Add a New Value</b>
<b>T</b>	
<b>Term Activate</b>	<b>Records and Enrollment -&gt; Student Term Information -&gt; Term Activate a Student</b>
<b>Term Search, Student</b>	<b>Records and Enrollment -&gt; Career and Program Information -&gt; Student Term Search</b>
<b>Test Results</b>	<b>Records and Enrollment -&gt; Transfer Credit Evaluation -&gt; Test Results</b>
<b>Transcript, Unofficial</b>	<b>Records and Enrollment -&gt; Transcripts -&gt; Transcript Request -&gt; Add a New Value</b>
<b>Transfer Credits</b>	<b>Records and Enrollment -&gt; Transfer Credit Evaluation -&gt; External Education</b>
<b>Transfer Credit Report</b>	<b>Records and Enrollment -&gt; Transfer Credit Evaluation -&gt; Transfer Credit Summary UC Student Records -&gt; UC Manage Academic Records -&gt; Transfer Credit Summary</b>
<b>U-W</b>	
<b>User Defaults</b>	<b>Set Up SACR -&gt; User Defaults</b>
<b>Visa Permit Data</b>	<b>Campus Community -&gt; Personal Information (Student) -&gt; Identification (Student) -&gt; Citizenship -&gt; Visa Permit Data</b>
<b>Work Experience (graduate)</b>	<b>Campus Community -&gt; Personal Information (Student) -&gt; Biographical (Student) -&gt; Work Experience</b>